**Town of Mackford**

**Town Board Meeting Minutes**

**June 20, 2022**

Notice for this meeting was given by posting at the Town Hall and two other public places.

Chairman Davison called the meeting to order at 7:30 PM. All board members were present with 1 citizen.

Roll Call – Steve – 1, JJ – 1, Roger – 1, Brittany – 1 and Katie – 1.

Motion was made by JJ/Roger to approve the agenda. Motion carried.

Motion was made by JJ/Roger to approve the minutes from the May 16, 2022 as printed. Motion carried.

Audience participation – 3-minute limit – Wesley mentioned that the air conditioning had a mouse that chewed up the wires. It is now fixed.

Motion made by Roger/JJ to approve the vouchers/bills. Motion carried.

Treasurer’s Report – was reviewed by the board. The rest of the ARPA funds should be in our accounts by tomorrow.

Old Business  
**Road work update** – The shoulder is getting done. Lake Maria Road should be looked at for patching. Crack sealing may be a good idea for Old Mackford Road.   
**Gaastra Estate** – Roger knows someone who could possibly do the concrete. The board members will get some bids from some contractors and will discuss at a later meeting once they get bids back. JJ will contact Outdoor Impact about doing some landscaping out front. JJ will also look into getting more table.   
**Windows/Doors at Town Hall** – Steve received a bid from Fish Exteriors to replace the doors and windows for $8,450. Motion was made by JJ/Roger. Motion carried.   
**Comprehensive Plan Update** – We will need to have a hearing to adopt the plan at our August meeting.   
**Budget Discussion –**  We just went over some of the budget numbers. Deputy Clerk Mehn will enter these numbers into the WIStar accounting software.  
**Bug Tussel -**  It is about $50.00 a month. JJ will send the email to Deputy Clerk Mehn and she will get in contact with them to get it at the hall. JJ will Motion made Roger/JJ. Motion carried.   
New Business  
**Gift for Sandy –** Deputy Clerk Mehn will get in contact with the Town’s Association to get a plaque for her. The board members will think about this and discuss at a later meeting.   
**Memorandum of Understanding** – JJ/Roger made a motion to accept the Clerk Memorandum of Understanding that was drafted by Attorney Sondalle. Motion carried.

**Insurance –** Rural Insurance would like to come to our July meeting. Clerk Mehn will be in contact with them.

**Next Meeting Date -**  Tuesday, July 19, 2022 – due to conflict with fire meeting.

**Adjourn** – Motion made by JJ/Roger to adjourn at 8:37 PM.

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Chairman Clerk